

Oneida County
Joint Solid Waste and Buildings & Grounds/Conservation and UW-Extension Education Committee
Monday, October 7, 2013 8:30 a.m.
Oneida County Courthouse, County Board Room
1 S. Oneida Avenue
Rhinelander, WI 54501

Solid Waste and Buildings & Grounds Members present: Chairman Billy Fried, Gary Baier, Jack Martinson, Greg Oettinger

Conservation & UW-Extension Members present: Bob Martini, Greg Berard, Jim Intrepidi, Bob Mott

Members not present: Scott Holewinski (excused)

Solid Waste/Buildings & Grounds Department staff: LuAnn Brunette/Facilities Director, Freeman Bennett/Highway Commissioner and Solid Waste Director, Brian Dutcher/Solid Waste Supervisor

Land & Water and UW-Extension staff: Jean Hanson/Land Conservation Director, Erica Brewster/UW-Extension Director

Others present: Lisa Charbarneau/Human Resources Director, Jonathan Anderson/The Northwoods River News, Margie Sorenson/Finance Director, Tyler Young/Sheriff's Department Sergeant, Brian Desmond/Corporation Counsel, Mike Romportl/Land Information Director, Jennifer Lueneburg/recording secretary

Call to order:

Chairman Fried called the meeting to order at 8:30 a.m. in accordance with the Wisconsin Open Meetings Law.

Approve Agenda:

Solid Waste/Buildings & Grounds Committee – Motion by Baier to approve today's agenda as presented, granting the Chairman permission to move items around as he sees fit. Second by Martinson. All members present voting 'Aye'. Motion carried.

Conservation and UW-Extension Education Committee – Motion by Mott to approve today's agenda for the UW-Extension Committee. Second by Intrepidi. All members present voting 'Aye'. Motion carried.

Resolution regarding University of Wisconsin Extension and Land & Water Conservation office space request – it is anticipated that the members of the Conservation & UW-EX Education Committee will disburse immediately following this agenda item, leaving members of the Solid Waste and Buildings & Grounds Committee to deliberate the remainder of items on today's agenda:

Brunette and Brewster hand out resolution and information. The resolution lists three options. Option #1 - Land & Water Conservation/UW-Extension departments remain located at the Rhinelander-Oneida County Airport and additional space is leased at the airport to provide adequate space. Option #2 - County Board rescinds the resolution to sell the former WPS building, and Land & Water Conservation and UW-Extension departments are placed in the WPS building; the county would continue to support the airport space through the general fund in the event the vacated space is not leased. Option 3 – UW-Extension remains at the airport space and Land & Water Conservation return to their previous space in

the Courthouse by Planning and Zoning with funds to renovate the two spaces to come from the general fund. Martini suggests on line 38, page 1 of the resolution that in the statement:

“Oneida County Board of Supervisors recommends Option Number ___ and directs the Solid Waste and Buildings & Grounds Committee to...”;

That the word “directs” be changed to “recommends” to keep the resolution more flexible. Brief discussion held on comment. Agreed that changing any resolution wording can be done on the County Board floor in order to get the paperwork processed timely for the County Board meeting.

Brunette summarized the cost estimates listed for each option. For option one, renovation costs would be approximately \$246,693 and annual recurring expenses of \$40,193. For option two, based on estimates obtained in 2009, approximate renovation costs would be \$376,233 and annual recurring expenses of \$71,537. Option three, renovation costs would be approximately \$110,193 and annual recurring expenses of \$40,193. In-depth discussion held on different options and the disadvantages and advantages of the different options.

Gary Baier excused from meeting.

Motion by Mott for the Conservation and UW-Extension Education Committee to adjourn. Second by Intrepidi. All members voting ‘Aye’. Motion carried. The Conservation and UW-Extension Committee adjourned at 9:25am.

Approve minutes from the September 23, 2013 committee meeting:

Motion by Martinson to approve the September 23, 2013 minutes as presented. Second by Oettinger. All members present voting “Aye”. Motion carried.

Update on filling vacant maintenance technician position:

Brunette reports eleven applications were received for the position. Six people were invited to take the paper test; one test was not completed. A fitness test will be developed and administered for the remaining five eligible applicants.

Update on vacated first floor space renovation:

Brunette provided update on renovations completed and current renovations being done.

Update on pre-bid meeting for demolition of former Daily News building:

Brunette reports pre-bid meeting was held Tuesday, October 1st right at the former Daily News building. They checked and did find vermiculite insulation containing asbestos in the cement block of the building. Brunette has talked with the Highway Department and Corporation Counsel and it’s mutually agreed that Buildings & Grounds should seek a private contractor for demolition of the property due to liability. So far, Musson Brothers, Eckert Wrecking and C&D Excavating from Tomahawk have submitted bids. Bids will be opened on October 10th at 8:00 a.m.

Buildings & Grounds and Solid Waste bills and vouchers, blanket purchase orders:

Motion by Martinson to approve the bills and vouchers for both the Solid Waste and Buildings & Grounds Departments. Second by Fried. All members present voting ‘Aye’. Motion carried.

Closed session:

Motion by Martinson and second by Oettinger to adjourn into closed session pursuant to Section 19.85(1)(e), Wis. Stats., "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."; and Section 19.85(1)(d), Wis. Stats., "Considering strategy for crime detection or prevention." (Topics: Health and Aging parking expansion and courthouse security)

Roll call vote: Martinson, Oettinger, Fried

Staff present during closed session: Desmond, Brunette, Romportl, Bennett, Dutcher, Lueneburg

Return to open session:

Motion by Martinson to return to open session at 10:39 a.m. Second by Oettinger. Roll call vote taken with all voting in the affirmative. Motion carried.

Announcements from closed session:

No motions or decisions were made in closed session.

Resolution regarding demolition of former Daily News building located at 314 S. Courtney, Rhinelander:

Based on discussion in previous agenda item, motion by Fried to approve the resolution (regarding Daily News building demolition), grant permission to Brunette to put estimated costs on the resolution once obtained and approving of Brunette signing the resolution on behalf of the three Committee members present (Fried, Oettinger and Martinson) once verbal approval of the costs obtained is received by phone from the three committee members. Second by Martinson. All members present voting 'Aye'. Motion carried.

Purchase of outside wood burner to heat scale house and shop:

Bennett states he would like to purchase an outside wood burner to heat the scale house and shop at the Solid Waste site. Based on Bennett's research, the cost would be under \$10,000 and would hopefully save 60% on fuel costs. Motion by Fried to approve the Solid Waste Department purchasing an outside wood burner with the purchase not to exceed \$12,000. Second by Martinson. All members present voting 'Aye'. Motion carried. Bennett to check with Corporation Counsel for approval for him to shop this item.

Bark screening in Tomahawk:

Bennett and Dutcher met with one of the local contractors that do bark screening and also took samples of the bark to send in for testing. Bennett reports there is about 10,000 yards of bark available at the Louisiana Pacific yard for the Solid Waste Department to use and they can take as much or as little of it as needed. The best price found for screening the bark was \$2.77 per yard. Louisiana Pacific has agreed to load the bark for free. Right now, the important part is getting the test results back before any screening can start. Bennett doesn't think they will be able to get all of the 10,000 yards of bark screened before winter but will do the best they can. Bennett is just providing an update to the committee and no motions or direction needed at this time.

Finance update:

Given the transitions in the Solid Waste Department in the past year, Fried asked that Margie provide an update to the committee on the budgeting and accounting of the Solid Waste Department. Dutcher provided handout of receipts/expenses as well as listing operating surplus/deficit for last year and 2013 YTD. Sorenson discussed the printout and states based on the current situation, she would estimate the end of year 2013 operating surplus to be \$119,013. Sorenson estimates about \$140,000 is left in loans the Solid Waste Department owes to the county. Discussion held on using the surplus to pay some of the loans off. Sorenson recommends waiting until end of year 2013 to see how books end up before using any of that surplus to pay extra on the loans. A foreseeable big expense for the Solid Waste department in the coming year may be a different loader needed due to the current loader having problems and getting old.

Public comment:

None

Items for next agenda:

Projects as listed above

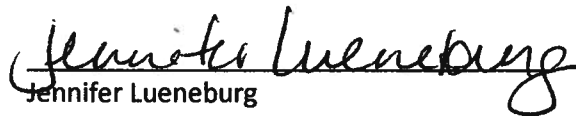
Schedule future meeting dates:

October 21, 2013 at 9:00 a.m.

Adjournment:

Motion by Martinson to adjourn meeting. Second by Fried. All members present voting 'Aye'. Motion carried. Adjourn at 11:19 a.m.


Billy Fried
Committee Chairman


Jennifer Lueneburg
Committee Secretary